

Job Title: General Manager of Turkish Schools, Premiera Education Group

Location: Istanbul, Turkey (on-site)

Reports To: Chief Schools Officer of Premiera Education Group

ROLE OVERVIEW

The General Manager of the Turkish Schools is tasked with the overarching management of three school sites, overseeing the principals of each site to ensure cohesive leadership and strategic alignment across the entire network. This role involves high-level coordination, strategic planning, and operational oversight to ensure that all sites operate efficiently and effectively within the framework of Premiera Education Group's vision, mission, and core values.

LENGTH OF CONTRACT

Permanent contract after an initial 6 (six) month probationary period.

DUTIES AND RESPONSIBILITIES

- Spearhead the development and implementation of a robust educational strategy that aligns with the overarching goals of the organisation.
- Provide dynamic operational leadership across all areas of the school's functions to ensure excellence in educational delivery and institutional management.
- Collaborate closely with the Chief Operations and Education Officers of Premiera Education Group, reporting on various strategic and operational metrics critical to the school groups success.
- Oversee comprehensive management duties across the academic and administrative spectrums to ensure the schools operate at their highest capability.
- Foster an environment that upholds the core values of the schools, encouraging a culture of excellence, inclusivity, and continuous improvement.
- Drive initiatives that enhance the academic and co-curricular programs to meet the diverse needs of the student bodies.
- Manage senior staff and stakeholders to ensure cohesive team dynamics and effective communication across the schools.
- Develop and maintain high standards of educational achievement, regularly evaluating program effectiveness and implementing improvements as needed.

- Act as the primary representative of the schools in all professional realms, embodying the school's values and advocating for its interests.
- Engage with the community, enhancing the school's visibility and fostering partnerships that support educational objectives.
- Ensure compliance with all regulatory, legal, and contractual requirements, maintaining the highest standards of ethics and professionalism of the schools in Turkey.

ESSENTIAL REQUIREMENTS:

Academic Qualifications

It is expected that the successful candidate will likely have the below qualifications or be willing to work towards them:

- A bachelor's degree in education or other relevant field of study, with a teaching qualification or certification.
- A Leadership Qualification or other relevant post-graduate course within the field of education and school leadership.

Person Specification

A suitable applicant for this role will:

- Be an effective and dynamic leader with a proven track record of driving school improvement.
- Have previous experience of being an overall Principal/Headteacher of at least one school.
- Have extensive experience of leading a school through inspection, having had significant impact during the process.
- Be able to demonstrate a comprehensive and confident knowledge of student achievement, curriculum and assessment for all school phases, up to Year 13.
- Be able to demonstrate successful experience of leading and managing large numbers of staff.
- Be able to demonstrate genuine enthusiasm towards the wider co-curricular life of a school.
- Be confident in team and resource management, strategic planning and decision-making.
- Be an excellent team player both within leadership and non-leadership teams.

- Be rigorous in promoting excellence and driving high-standards at all times.
- Have excellent IT and interpersonal communication skills, being able to work closely with students, parents and stakeholders across the breadth of the school communities.
- Have a commitment to IT and Technology with the knowledge and vision to develop its use in a modern learning ecology.
- Be a natural ambassador who can engage students, staff and stakeholders not only within the school community but also in a wider context, both domestically and on the global stage.
- Be a person of absolute integrity who will always put the needs of the school and its students first.
- Fluency in English; proficiency in Turkish is a plus.

BENEFITS:

- Competitive salary commensurate with experience.
- Performance-based incentives and bonuses.
- Opportunities for career advancement and professional development.
- Comprehensive benefits package, including health insurance and retirement plans.
- Dynamic and collaborative work environment with a diverse team of professionals.

APPLICATION PROCESS:

If you are passionate about education and possess the skills and experience required for this role, we encourage you to apply. Please submit your resume and a cover letter outlining your qualifications and interest in the position. Only shortlisted candidates will be contacted for further evaluation.

EQUAL OPPORTUNITY EMPLOYER:

We are committed to creating a diverse and inclusive workplace where all employees feel valued, respected, and empowered to contribute their unique perspectives. We welcome applications from individuals of all backgrounds and experiences.

Interested candidates should submit their application
by emailing their CV and cover letter to:
careers@premieraedu.com